

11:36am Roll call by Bia

11:38am PTK orientation planning

PTK orientation will be at 5:00pm on Monday, 10/11/2011.

Officers were asked to let Kristine know if they can present at the orientation.

11:39am Committee introduction by Bia

There are **5 committees** in ASA chapter. They are:

Marketing Committee (Kristiyan : kbarad@gmail.com)

Membership Committee (Christine : christineyu24@yahoo.com)

Fundraising Committee (Anita : anitadhillon219@gmail.com)

Service Committee (Nghiem: nghiemlangdo@gmail.com)

Honors in Action Committee (Vicky: Vickypan22@gmail.com)

*Inside () are the officers in charge of each committee. Contact them to know more and if interest to join.

Committees are overseeing by Bia and Kristine.

Committee online groups were moved from Google to Facebook.

Members can contact officers in charge or Bia if interested.

The HIA survey link and the introduction of each committee will be put on our website by Kristiyan

Members were asked to go to our website/ Facebook page to complete the HIA survey.

11:48am Induction **Ceremony Planning**

The induction ceremony will be at 5:00PM on Sunday, 11/20/2011.

Officers and members are encouraged to help set up the ceremony.
Christine asked for food ideas.

11:55am Make a Difference Day

Make a Difference Day will be 10/22/2011.

It's an activity that offers community service in the California region.

Nghiem and Luke will be in charge of organization.

11:56am Regional Conference

Regional conference will be on 10/14/2011. Bia, Kristine, Christine, Kristiyan will be attending.

Regular weekly meeting will still be held in L21 at 11:30, Friday.

It will be held by Nghiem, mainly focus on the planning on Making a Difference Day.

12:00pm HIA project introduction

New members were given a brief introduction on the HIA project.

12:05pm HIA service project ideas brainstorming

Warming up: a 10-second session each on the topic of animal and fruits.

A 5-minute brainstorming session was launched on the HIA service project.

The following are some of the ideas from our members:

Guide to class

Introductory computer/web-access class for students and instructors

Download syllabus

Advertise online classes

Mandatory office hours

Regular Conference call

Online tutoring

Workshop with guest speaker

Smart phone App

iTunes access lectures

Upload notes

Skype sessions

Time management skills

Material preview and review

Buddy program

Online classes for high school students

Discussion forum

Online club

List of material with user-friendly interface

Member Michael introduced Catalyst, the unofficial De Anza faculty website.

Some instructors post PowerPoint and notes on Catalyst.

12: 26pm Club Day

We will set up a table in front of library at 11:30am, Wednesday, 10/13/2011.

Sign up sheet were passed around members and officers.

12:30pm The Optical Program

Reanna asked members to donate their used glasses for charity. Those glasses will be donated to low-income citizens in Mexico. If you have one bring to the meeting!