



Agenda
Phi Theta Kappa
Date November 18th, 2011
Time 11:30 AM
Room L-21

Roll Call
2011 – 2012 Officers

Position	Name	Present	Absent	Special Note
PRESIDENT	Bia Mattos	✓		
OPERATIONS	Kristine Lowe	✓		
FUNDRAISING	Anita Dhillon	✓		
RECORDS	Yen Nguyen	✓		
COMMUNICATIONS	Kathleen Gondoutomo	✓		Founder's Day
MEMBERSHIP	Christine Yu	✓		
HIA SCHOLARSHIP	Vicky Pan	✓		
HIA LEADERSHIP	Joshua Lukius	✓		
HIA SERVICE	Nghiem Do	✓		Founder's Day
FELLOWSHIP	Luke Nguyen	✓		Founder's Day
WEBMASTER	Kristiyan Dzhamalov	✓		
HISTORIAN	Vicky Shi	✓		
AWARDS				

Weekly Meeting Members & Guest List

NAME (Last name, First name)	EMAIL
Tung, Tiffany	Tiffany.tung@gmail.com
Chan, Ka Man	Janice88520@hotmail.com
Yunglong, Pei	Yulongyp@qq.com
Jung, Daeon	Eau_du_ciel@naver.com
Smith, Benjamin	24nolf@gmail.com
Perng, Kenneth	Perng.kenneth@gmail.com
Van, Jennie	Van.jennie@yahoo.com
Tanuwijoyo, Fredric	fredricedert@hotmail.com
Nguyen, Lynna	Ly.lynna@gmail.com
Nguyen, Vy	Vynguyen112@gmail.com
Bueno, Reanna	reannainbay@hotmail.com

November 18th, 2011 Meeting Minute – PULSE TRAINING

Christine introduced the Student Success Center (SSC).

Mellisa from SSC is excited about the PULSE program. She said she felt that it will leave an impact to De Anza.

Mellisa asked members to do Think-Pair-Share activity that aimed to get a brief feedback about what we know about tutor and tutee.

Mellisa asked everyone to form small groups to discuss the questions in the Think-Pair Share activity, and share their questions about what do you want to learn/what will help you be a better mentor, with the entire meeting.

Marcus – mentor at SCC, talked about his experience working in Student Success Center, and how he felt about the PULSE program.

To become a tutor at SCC, all you need is to get an A or a B in your writing class, and get a recommendation letter from the instructor.

One of the benefits of being a tutor is being familiar with what the instructor on campus are expecting. You learn more about your subject and maintain your writing and communication skills.

The goal of this presentation is to encourage mentors in PULSE to consider tutoring at SCC.

It is the mentor's job to let mentee be aware of resources available on campus.

Christine asked what do SCC recommend for mentees to bring to mentoring session?

SSC said that it is recommended that mentees come prepared by bringing your syllabus, assignment, class notes, and their work progress. Books are available at the SSC so mentees do not need to bring it.

Kenny, a Phi Theta Kappa member, asked how do they evaluate tutors and keep them accountable for the things they teach?

SSC replied by saying that SCC is a supportive system rather than an instructive system.

The tutors are trained to empower tutee study skills, to help tutee to become a better learner, an effective learner.

The job of mentors in PULSE program is to know the different programs available on campus to offer to mentee so they can utilize the programs available to improve their academics.